



Youth Minister (Part Time 0.6)

St Bede's College is a Catholic College in the Lasallian spirit and tradition. The College is a faith community committed to social justice, especially to those who are *"the lost, the least and the last"*. Our motto is *Per Vias Rectas* (By Right Paths).

This role description is written in light of the Mission and Vision Statements of the College. Our community is characterised by a strong set of values that underpin the way we live. We enact those values by respecting and honouring our collective heritage while looking with imagination to the future. The College seeks to assist our students to take their place in society, alive with the wisdom of the gospel.

Commitment to Ethos

All staff in the Catholic College have an indispensable role to play in furthering the mission of the Church. It is expected of all employed in a Catholic College that they:

- Accept the Catholic educational philosophy of the College.
- Develop and maintain an adequate understanding of those aspects of Catholic teaching that touch upon their subject areas and other aspects of their work by their teaching and other work and by personal example, strive to help students to understand, accept and appreciate Catholic teaching and values.
- Avoid, whether by word, action or public lifestyle, influence upon students that is contrary to the teaching and values of the Church Community, in whose name they act.
- Comply with the accreditation policy of the CECV to teach in a Catholic College.
- Furthermore, it is expected of all employed at St Bede's College that they accept and support the ethos of the *Lasallian Order* and activities directed at the broader aims of the College.

St Bede's College is a Child Safe College

St Bede's College holds the care, safety and wellbeing of its students to be at the core of all we do. The College is resolutely committed to ensuring that all staff of the College act in a manner that promotes the inherent dignity of each of our young men and their fundamental right to be respected and nurtured in a safe College environment. This commitment includes regular and appropriate learning opportunities in relation to child safety and young people's protection and wellbeing.

We also commit to listening to, and taking seriously, all concerns voiced by students, staff, parents and caregivers, volunteers, contractors and clergy. We commit to continuously reviewing and improving our systems to protect children from abuse.

Our commitment is drawn from and inherent in the teaching and mission of Jesus Christ, with love, justice and the sanctity of each human person at the heart of the Gospel.

Overview

The Lasallian Youth Minister at St Bede's College plays a vital role in animating and modelling the Lasallian and Catholic identity of the College. Through active engagement with students and staff, the Youth Minister nurtures faith development, fosters a sense of community, and encourages service and reflection in line with the College's mission and the charism of St John Baptist de La Salle.

This position may be undertaken by one Youth Minister (0.6 FTE) or two Youth Ministers sharing the combined 0.6 FTE.

Attributes and Competencies

The Lasallian Youth Minister is expected to demonstrate the following qualities and skills:

- A strong understanding of, and commitment to, the evangelising mission of the Catholic Church and the Lasallian tradition.
- Excellent interpersonal skills with the ability to connect meaningfully with students, peers, and staff.
- Leadership qualities that inspire and engage young people in faith-based activities and service.
- Effective written and verbal communication skills.
- Strong organisational and administrative abilities, including time management, attention to detail, and reliability in completing tasks.
- Capacity to work both independently and collaboratively within a team environment.
- Competence with multimedia tools and digital communication platforms.
- Current Working with Children Check and Police Check (mandatory).

Key Responsibilities

Working in collaboration with the Deputy Principal (Faith and Mission), College staff, and other key stakeholders, the Lasallian Youth Minister will:

1. Coordinate and animate the Lasallian Youth Leaders (LYL) Program.
2. Plan and facilitate an annual LYL Training Day and provide ongoing formation opportunities throughout the year.
3. Assist in facilitating retreats, reflection days, and faith formation experiences for students.
4. Actively engage with students and model Lasallian values through class visits, prayer, liturgies, camps, and other school activities.
5. Develop and adapt programs that help students live out the Lasallian values of Faith, Service, and Community, deepening their Catholic identity.
6. Promote and organise student participation in Lasallian youth ministry events within and beyond the College.
7. Engage with former students and the wider Lasallian community in supporting College faith and service initiatives.
8. Encourage awareness of and participation in post-school Lasallian volunteer and formation programs.
9. Represent St Bede's College at selected Lasallian team events across the network, as approved by the Deputy Principal (Faith and Mission).

10. Maintain a weekly log of activities and hours worked.
11. Participate in induction, professional development, and ongoing formation opportunities.
12. Provide regular updates and reports to the Deputy Principal (Faith and Mission) on activities and progress toward goals.
13. Submit an annual summary report at the conclusion of the year.

Employment Details

- **Position type:** Part-time (0.6 FTE total – may be held by one person or shared between two).
- **Contract length:** 12 months, with potential for renewal.
- **Reports to:** Deputy Principal - Faith and Mission to the Principal

Mandatory Requirements

- Current and valid Working with Children Check (or equivalent local requirement).
- Satisfactory Police/Criminal History Check.
- Current First Aid and CPR Certification (or willingness to obtain).

Terms and Conditions

While there are the regular office hours it is an expectation from time to time that the nature of the role means that some duties may need to be organised outside of these hours.

You will be located at Mentone; however, you may be required, on occasion, to attend the Bentleigh East campus.

No position description can be entirely comprehensive. The Youth Minister will be expected to perform other duties from time to time that are broadly consistent with this position description.

This is an Education Support role. Working hours will normally be 8:00am to 4:00pm. The successful applicant will work across both the Mentone and Bentleigh East Campuses.

The Youth Minister is classified as an Education Support Employee Category B (12 weeks leave). Employment is in accordance with terms and conditions outlined in the Victorian Catholic Education Multi-Employer Agreement (VCEMEA 2022). Remuneration is in accordance with the VCEMEA 2022 and dependent on skills and experience.