



## Technology Technician

St Bede's College is a Catholic school in the Lasallian spirit and tradition. The College is a faith community committed to social justice, especially to those who are the *"lost, the least and the last"* (St John Baptist de la Salle). Our motto is *Per Vias Rectas* (By Right Paths).

This role description is written in light of the Mission and Vision Statements of the College. Our Community is characterised by a strong set of values that underpin the way we live. We enact those values by respecting and honouring our collective heritage while looking with imagination to the future. The College seeks to assist young men to take their place in society, alive with the wisdom of the gospel.

### Commitment to Ethos

All staff in the Catholic school have an indispensable role to play in furthering the mission of the Church. It is expected of all employed in a Catholic school that they:

- Accept the Catholic educational philosophy of the school.
- Develop and maintain an adequate understanding of those aspects of Catholic teaching that touch upon their subject areas and other aspects of their work by their teaching and other work and by personal example, strive to help students to understand, accept and appreciate Catholic teaching and values.
- Avoid, whether by word, action or public lifestyle, influence upon students that is contrary to the teaching and values of the Church Community, in whose name they act.
- Comply with the accreditation policy of the CECV to teach in a Catholic school.

Furthermore, it is expected of all employed at St Bede's College that they accept and support the ethos of the *Lasallian Order* and activities directed at the broader aims of the College.

### St Bede's College is a Child Safe School:

St Bede's College holds the care, safety and wellbeing of its students to be at the core of all we do. The College is resolutely committed to ensuring that all staff of the College act in a manner that promotes the inherent dignity of each of our young men and their fundamental right to be respected and nurtured in a safe school environment. This commitment includes regular and appropriate learning opportunities in relation to child safety and young people's protection and wellbeing.

We also commit to listening to, and taking seriously, all concerns voiced by students, staff, parents and caregivers, volunteers, contractors and clergy. We commit to continuously reviewing and improving our systems to protect children from abuse.

Our commitment is drawn from and inherent in the teaching and mission of Jesus Christ, with love, justice and the sanctity of each human person at the heart of the Gospel.

## **Overview**

The Technology Technician at St Bede's College has a key role to play in the good organisation and management of the College. The person has an empathy with the Catholic and Lasallian ethos of the College and actively supports and gives leadership in this area.

The Technology Technician is a member of the Technology team and works as a professional for the good order of the College. The ability to be a self-motivated and independent worker within a team is essential, an ability to take on responsibilities in administration outside of the area are essential.

St Bede's College is a dual campus College - Mentone and Bentleigh East. This role requires the incumbent to work across both campuses.

**In general, to assist in the safe and efficient running of the technology workshops.**

## **Attributes and Competencies**

The Technology Technician is expected to exhibit the following attributes and competencies:

- Assist students in class with machines and equipment to ensure safety.
- Unload deliveries of materials and store them in a safe manner and such that materials are easily accessed.
- Organisation and maintenance of classrooms, workshops and machine rooms.
- Pick up materials from providers as required.
- Maintain a clean workshop.
- Maintain an audit of materials and equipment.
- Be prepared to learn and develop skills and knowledge relating to workshop machinery and equipment.
- Operate laser cutter engraving machine.
- Operate CNC lathes
- Assist in the set-up of open days.
- Display student work
- On a regular basis inspect all equipment and machinery, especially welding, in order to maintain safe and efficient operation.
- During school holidays, resurface damaged benches and repair equipment and machinery as required
- At the end of the day ensure that bench tops are clean and ensure the area around machines is clear and free from debris and dust.
- Empty workshop and machine room bins as required.

## **General Work Description:**

- A school officer is required to perform any combination of a wide range of functions under direct supervision.
- To participate in the life of the Catholic and Lasallian ethos and is prepared to undertake professional development in relation to Lasallian ethos.