



St Bede's College

## ST BEDE'S COLLEGE INSTRUMENTAL MUSIC LESSONS



## Music Ethos

To promote students musical education and enjoyment of music St Bede's College offers a private instrumental tuition program.

The College has a team of instrumental teachers who provide tuition on a range of instruments. Music lessons are scheduled to work with the student's classroom timetable and will be delivered on a rotational basis to minimise disruption to classroom programs.

If you would like your child to undertake private music lessons at the College during 2023, please read the following information, complete the application form and return it to the Music Department.

### St Bede's College students have the opportunity to learn the following:

<b>Bass:</b>	Electric Bass, Double Bass
<b>Brass:</b>	Trumpet, Trombone, Euphonium, Tuba, French Horn
<b>Guitar:</b>	Electric Guitar, Classical Guitar
<b>Keyboard:</b>	Piano, Keyboard
<b>Percussion:</b>	Percussion, Drum Kit
<b>Singing:</b>	Contemporary Singing, Classical Singing
<b>Woodwind:</b>	Flute, Clarinet, Saxophone

All students learning an instrument are expected to be involved in music ensembles. This involves attendance at rehearsals which are timetabled out of class time, either before school, at lunchtime or after school. Ensemble rehearsal commitments have priority over all other voluntary activities for students who are undertaking instrumental music lessons. We hope that your child can become a participant in this exciting program.

## The Enrolment Process

When your enrolment form is handed in, the College Music Performance Leader and Music Administrator will allocate a teacher. This process takes approximately one week.

Once allocated, the instrumental teacher or Music Administrator will contact you and the student via email to advise the date and time of the first lesson. Wherever possible, all lessons are given on a rotating timetable, so that the lessons take place at a different time each week. This means a student will usually miss only two periods of a particular lesson each term.

Students in Year 11 and 12 are given priority when allocating lesson times outside of the normal timetable (i.e. before school, lunchtime, or after school).

If you have any questions, please contact the Music Administrator Kelly Allan on 9582 5999 or via email: [music.admin@stbedes.catholic.edu.au](mailto:music.admin@stbedes.catholic.edu.au)

## Lesson Length and Fees

For practical tuition, 29 lessons and one assessment session per year are provided. Fees for these lessons will be invoiced for the whole year 30 lesson. Where a student does not receive a scheduled lesson due to the teacher's absence for any reason, the teacher will make arrangements for a make-up lesson to be given later in the term.

The fees are based on the current 2023 Victorian Music Teachers' Association rate recommendation.

## Conditions of Enrolment:

Where a student misses a lesson, a make-up lesson will be given only in the following cases:

1. When the student requests a change to accommodate other school activities such as tests, excursions and sporting commitments, provided you give **your music teacher 24 hours prior notice**.
2. Where the student is ill on the day of his lesson and the **parent notifies the school via Student Services and also advises cancellation of the music lesson**.
3. Other than for illness as set out above, make-up lessons will not be given **unless at least 24 hours prior notice of absence is given**. Contact will be made to parents via email informing them of ongoing absences if notification has not been given.

## Weekly Procedure:

**The Next Lesson** - Lesson times will be emailed to students, so they must check on the date and time of their next lesson. Students **must also** check their student emails in case the lesson time has been changed. Students who arrive late to lessons should not expect to have this time made up.

**Changing Lesson Times** - If a music lesson is timetabled to clash with a subject test or other College events, students are to consult their instrumental music teacher or [music.admin@stbedes.catholic.edu.au](mailto:music.admin@stbedes.catholic.edu.au) in advance **(i.e. not less than 24 hours prior to the scheduled music lesson)**.

**Leaving Class to Attend a Music Lesson** - Students are expected to go promptly to and from music lessons. Students must ensure that they see their respective subject teacher for the commencement (or remaining) minutes of that particular period.

**Please note it is expected that students sign in at Student Services if lessons are before school, and Homeroom / Tutor Group attendance is missed.**

**Storage of Instruments at School** - All instruments should be neatly stored in the Music Department's allocated storeroom, while they are at the College instruments should not be left on top of or next to lockers.

Please make sure instruments are clearly named and have a contact phone number on the case.

**Instrumental Music Exams** - Students will have the opportunity, and are encouraged, to further their instrumental studies through external music examinations (AMEB, Rock School, ANZCA etc.). The fee for these exams is not included in the Music Tuition account.

Fees for Instrumental Music Lesson's will be invoiced from the College, for the whole year, payment options are listed on the application form.

**\*\*Please note, if Music tuition is to be terminated, written notice must be given at least two weeks prior to the conclusion of a Term to the College Music Performance Leader. Fees will not be refunded for students who withdraw prior to the conclusion of a Term ending.**

Thank you for enrolling and providing your child with the opportunity to learn and develop their musical skills with our team of instrumental teachers.

Yours sincerely,



Walter Saluni  
**College Music Performance Leader**

**ST BEDE'S COLLEGE**  
**Private Instrumental Music Lessons**

To continue or begin Private Instrumental Lessons please complete this form

Scheme	Description	Charge per lesson	Yearly Charge For 30 Lessons
<b>A</b>	60 minute individual lesson VCE Music Students / Advanced Students	\$83.00	\$2490.00
<b>B</b>	30 minute individual lesson	\$41.50	\$1245.00

<b>Name:</b>		<b>Year Level:</b>		<b>Roll / Tutor Group No:</b>	
<b>Student Email:</b>	@stbedes.catholic.edu.au				
<b>Address:</b>					
<b>Suburb:</b>		<b>Post Code:</b>			
<b>Mother /Carer Contact Name:</b>					
<b>Email:</b>		<b>Mobile:</b>			
<b>Father /Carer Contact Name:</b>					
<b>Email:</b>		<b>Mobile:</b>			
<b>Name of Instrument / Singing Lessons:</b>					
<b>Length of Lesson:</b> <i>(Type "yes" in relevant box)</i>	A (1 Hour)		B (30 mins individual)		

I wish to apply for my son to commence Instrumental Music Tuition as indicated above.

I have read the information provided and understand by signing below:

- **Parent(s)/Carer(s) agrees to comply with the trading terms of St Bede's College and payment of all music fees shall be made by the Parent(s)/Carer(s)**
- **The College will Invoice for the whole years Instrumental Music Tuition.**
- **Payment Options include Annually by March 31, 2023, or by Term in advance:**
- **Term 1 by February 28, 2023**
- **Term 2 by April 6, 2023**
- **Term 3 by June 23, 2023**
- **Term 4 by September 15, 2023**
- **A minimum of two weeks Written Notice to the College Music Performance Leader is required to Terminate Instrumental Music Lessons prior to the conclusion of a term ending.**
- **The conditions of Enrolment in regards to missed lessons, make-up lessons and student absences.**

<b>Signature of Mother/ Carer 1:</b>		<b>Print Name:</b>	<b>Date:</b>
<b>Signature of Father/ Carer 2:</b>		<b>Print Name:</b>	<b>Date:</b>