



AFL Trainee - Sport

St Bede's College is a Catholic school in the Lasallian spirit and tradition. The College is a faith community committed to social justice, especially to those who are the *"lost, the least and the last"* (St John Baptist de la Salle). Our motto is *Per Vias Rectas* (By Right Paths).

This role description is written in light of the Mission and Vision Statements of the College. Our Community is characterised by a strong set of values that underpin the way we live. We enact those values by respecting and honouring our collective heritage while looking with imagination to the future. The College seeks to assist young men to take their place in society, alive with the wisdom of the gospel.

Overview

All staff in the Catholic school have an indispensable role to play in furthering the mission of the Church. It is expected of all employed in a Catholic school that they:

- Accept the Catholic educational philosophy of the school.
- Develop and maintain an adequate understanding of those aspects of Catholic teaching that touch upon their subject areas and other aspects of their work by their teaching and other work and by personal example, strive to help students to understand, accept and appreciate Catholic teaching and values.
- Avoid, whether by word, action or public lifestyle, influence upon students that is contrary to the teaching and values of the Church Community, in whose name they act.
- Comply with the accreditation policy of the CECV to teach in a Catholic school.

Furthermore, it is expected of all employed at St Bede's College that they accept and support the ethos of the *Lasallian Order* and activities directed at the broader aims of the College.

St Bede's College is a Child Safe School

St Bede's College holds the care, safety and wellbeing of its students to be at the core of all we do. The College is resolutely committed to ensuring that all staff of the College act in a manner that promotes the inherent dignity of each of our young men and their fundamental right to be respected and nurtured in a safe school environment. This commitment includes regular and appropriate learning opportunities in relation to child safety and young people's protection and wellbeing.

We also commit to listening to, and taking seriously, all concerns voiced by students, staff, parents and caregivers, volunteers, contractors and clergy. We commit to continuously reviewing and improving our systems to protect children from abuse.

Our commitment is drawn from and inherent in the teaching and mission of Jesus Christ, with love, justice and the sanctity of each human person at the heart of the Gospel.

The AFL Trainee for Sport is responsible to the Principal through the Sports Department and Health/PE Learning Area. The position primarily focuses on the needs of and support to St Bede's College teachers and students in the areas of Sport and Physical Education.

Responsibilities:

- Prepare equipment for various sporting teams and physical education classes. Ensure equipment is returned to school and make minor repairs, being responsible for team uniforms.
- Attend after school hours sporting events/meetings.
- Assist at various sporting events as directed, including marshalling, timekeeping etc.
- Assist with the organisation of carnivals.
- Loan of equipment at lunchtime, ensure equipment is returned.
- Organise and manage the breakfast for various sporting activities during the year.
- Supervise the football umpiring academy.
- Assist with various team sports i.e. assist coach, runner, water carrier, umpire, team manager and assist with selection, be responsible for the sports storeroom, pavilion and sports centre.
- Assist physical education staff during practical classes, with a particular emphasis on year 7 & 8.
- Assist at various sporting events in particular the House Carnivals, but also various Year Level events such as Year 7 Class Football Competition, Senior House Football Competition, and Year 9 Class Soccer Championships
- Collate ACC results and record these on the database the morning after competition.
- Assist the Sports Director with weekly sports bulletin.
- Organise lunchtime activities i.e. 3 on 3 basketball, handball competition, and table tennis. Organise from start to finish, including publicity/ladder, etc.
- Ensuring the gymnasium and store rooms on campus are kept in a tidy manner ready for all classes, school activities and sporting events. Each AFL Trainee will be responsible for an area.
- Assist office and maintenance staff during holidays. Various administration duties including production of flyers for events, booking transport/venues, collation of medical forms and permission slips.
- Regular and thorough inspection of all equipment used by students and teachers. Any damages reported and maintenance arranged.
- Maintain sports assets register and assist with regular stock take of equipment stores.
- Required to perform in general maintenance for 1 week of the school holidays as per Maintenance Manager.
- Other duties as directed by the Principal.

Classification:

AFL Traineeship Award.

General Work Description:

Traineeships are a 12-month training course with 2 components:

- On the job experience
- Accredited training at TAFE – Certificate 3/4 in Sport and Recreation

Salary Range is approximately \$19,000 per year.