



St Bede's College

VCE MATTERS

Where to find information

- VCE MATTERS on school portal
- VCE MATTERS link on SIMON
- VCE Policy agreed to via CAREMONKEY

If you listen today you can avoid...

- Getting a zero for a SAC because of absence or cheating
- Getting a J for a subject meaning it isn't completed.
- A VCE Panel meeting because you haven't followed the VCE Policy

SACs

- Dates are set. They will be added to SIMON Calendar. You can not miss SACs. It is your responsibility to manage the workload as there will be weeks where multiple SACs will occur in a week or on the same day. If circumstances change, teachers will notify you in sufficient time of SAC changes so please ensure you are aware of SAC dates.
- Computer malfunction is not an approved excuse.
- If you are completing folio work, it is your responsibility to secure your work. Get it authenticated by your teacher regularly, take photos as evidence of work. If you are sick the day folio work is due, you must get someone to bring it to school.
- Only take approved VCAA materials into SACs E.g. no whiteout and clear water bottles no labels
- Family vacations are not an approved excuse – it will affect your attendance and you will get zero if you do not attend the SAC on the scheduled date

Special Provisions and SEAS

- Special Provisions –

If you have a documented condition that affects your ability to complete assessment, you may apply for special provisions. Applications require documentation and sent to VCAA. Due March but if the circumstance happens later, emergency applications can be made. If granted, SAC conditions will mimic exam conditions. See Ms. L

- SEAS-

If you have circumstances this year that affect your ability to complete school work at home or school and/or assessment, you can apply for support to gain entry to University courses. See Ms. Greaves and House Coordinators

Upcoming requirements

- Check personal details form. Make sure your 2018 subjects are correct. Put in a personal email address as this is used to deliver VCE results at the end of year.
- Read VCE Policy via CareMonkey
- Make sure you have your timeline for each subject and SAC dates noted so you know the busy times and can plan ahead
- Doing a 3/4 outside of school? Form is due Feb 11.
- If you believe you require special provisions, see Ms. L.

Need more help

- VCE Administrator's office is at the bottom of the M building
- tl@stbedes.catholic.edu.au
- VCE Administrator phone details:
 - 95825778
 - 0419588462
- If you believe you require special provisions, see Ms. L.