Dear Parents/Guardians

RE: NOTEBOOK ORDER FORM
CLOSING DATE: FRIDAY OCTOBER 16th 2015

This letter provides further information regarding the required purchase of an ICT Device for use by (1) current Year 9 SBC students who will be Year 10 in 2016 & (2) current Year 10 St James students who will be Year 11 in 2016. The specifications of the model selected were based on criteria chosen to satisfy the needs of the students in a modern learning environment. Portability, robustness, start-up time, battery life, wireless compatibility, next day on-site warranty and accidental damage cover were balanced and compared between models from various vendors. An extensive tender process provided four models which would suit our requirements. Staff and students then participated in the selection of our recommended brand and model of notebook. The notebook will provide for your son’s ICT needs beyond their time at St Bede’s College and into work/university.

The model selected is very similar to that used by current students at the College with great success. It is the Asus Zenbook UX305FA Ultrabook (Package Cost - $1,370) which includes the following specifications: Latest release M-SY71 processor, 13.3 inch IPS Full HD screen, 8gb of RAM, Fast 256gb SSD Storage, weight 1.2kg, ultrathin 12.3mm thickness, 8 to 10 hours battery life, 3 year Next Business Day Response on-site warranty, 3 year Accidental Damage Cover with no excess (conditions apply), Targus hard sided protective case. The notebook is available to inspect at the St Bede’s IT Support Centre upon request.

The model selected allows us as a College to provide support for your son’s notebook in a quick and efficient process. Each notebook will be individually marked with identification stickers and configured for your son to connect to the College wireless network and the shared resources on it. The required St Bede’s College printers will be pre-loaded and the full Microsoft Office Professional Suite will be installed. Corporate versions of antivirus and firewall software will be pre-configured and installed. The Adobe suite (Photoshop, etc) will be loaded as required. The IT Support staff will be available for help with any hardware and/or software problems during your son’s time at St Bede’s College. We have set up a website with information about the notebook package and options that also has a link to order your notebook online through a secure site. Please go to: http://web.stbedes.catholic.edu.au/Other/it/2016nb or follow a link from the College Website.

The College plans to deploy these notebooks during the transition program in late November this year. Please contact the College if a payment plan or other payment method is required. Please note: significant discounts were achieved by negotiating bulk buying of the notebooks. The option of bringing your own notebook is a choice provided on the ordering website but is not recommended. Please see the reasons listed on the site referred to above for more information.

The website order must be received by: **Friday October 16th, 2015**

We look forward to supporting your son’s education through the effective use of ICT in the classroom.

For any questions relating to the purchase or payment please email: digitaleducation@stbedes.catholic.edu.au

Yours sincerely

David Cracknell
DEPUTY PRINCIPAL – ICT & INFRASTRUCTURE