10 September 2012

Dear Parents

**Re: Letter to the Parents of Year 12 Students**

As we approach the final weeks of classes in Year 12, I thought it would be appropriate to write to you and discuss the College’s expectations of your son. It is our aim that every student has the opportunity of obtaining the best results possible. We also expect that the school functions effectively during this period. Our duty of care to students means that we must ensure boys are safe and accounted for. The following is a brief outline of our normal expectations.

- St Bede’s expects that each student attends every one of his timetabled classes and meets any obligations to speak with teachers when appointments have been made. The only person that can permit boys to be excused from a class or from school early is the student’s House Coordinator.

- We emphasise the importance of arriving at school and to classes on time. Lateness in the morning can mean that important information is not passed on at assembly and lateness to class can be very disruptive to others.

- As always we expect Year 12 students to be in full school uniform. It is important that the Year 12 students wear the uniform correctly as they set the example for the rest of the school.

- Student behaviour both in and out of the classroom will be closely monitored. In the event of poor behaviour, Year 12 students can expect to be treated in the same fashion as all other students. This may mean Saturday Detention and even Suspension.

- In the event that a student fails to meet the schools expectations, he will be asked to remain at home until the exams officially commence.

- A serious breach of College rules or any actions which bring the College name into disrepute may carry even harsher penalties. This would include students undertaking their VCE exams at an alternate examination venue.

Families should feel confident that every effort will be made to ensure that each young man has every opportunity to fulfil his potential.

Over the course of 2012 our Year 12 students have shown a great enthusiasm in their approach to both studies and to participation at school functions. I am confident that the end of year activities will also be successful. I would, however, ask that parents discuss the following information with their sons.
The Year 12 Farewell Mass and Valete Dinner – Tuesday 23 October

The evening will commence with Mass at 6:30 p.m. at Caulfield Racecourse. The Valete Dinner will follow immediately after the Mass at the same venue. More details regarding these events will be sent home by the end of term 3.

School Assembly – Monday 22 October

This is a formal assembly, held to celebrate the achievements of and farewell the Year 12 students. It is expected that all students attend wearing full school uniform.

Students are expected to arrive on time and ensure that an appropriate code of conduct is adhered to.

The Final Week of Classes for the Year 12: - October 15 – October 19

It is important for all Year 12 students to respect the decision of the College to run normal classes during this week. All students are expected to wear full College uniform. Included in the week’s program will be a House and Tutor group farewell and a final Year 12 Assembly discussing important dates and VCAA requirements for exams. The final finishing time of Year 12 students will be determined at the Principal’s discretion.

During the final week at school, as at any time, students are required to behave in a respectful and appropriate manner. Under no circumstances are students permitted to:

- damage the school grounds or property;
- enter or interfere with classrooms after school hours;
- interfere with the normal running of the school.

Students who disregard these requirements will be required to pay for any resultant damage and, in extreme cases, will not be permitted to sit their final VCE Examinations at St Bede’s College.

It has been stressed to students that this period of their schooling can be an extremely dangerous time. **I encourage students who normally drive to school to leave their car at home.** Normal rules for driving cars to school apply. We do not allow any student drivers to carry passengers.

In addition the local police have asked the College to warn students about the dangers of:

- drinking and driving – if students are driving to and from venues, they should ensure that the driver does not drink (better still, taxis should be used);
- violence – especially on beaches at night;
- sickness – which results from excessive alcohol consumption.

Any student who comes to school intoxicated will be immediately sent home.

We trust that you will share our concern for student safety and for a happy and positive finish to the boys’ time at St Bede’s.

VCE Exams and Results

The 2012, Unit 4 VCE exams will be held in the College Hall. Students have each been given a copy of the VCE exam timetable. Additional Exam timetables will be available prior to classes finishing. Officially all VCE results will be available on Monday 17 December via the internet and SMS.
There will be a Post Results and Atar Service to answer any queries that arise after the release of results. This will be available between Monday 17 and Wednesday 19 December 2012. Please check the VCAA website for details. www.vcaa.vic.edu.au

Ms Greaves will be available in the Careers Office of the College from December 17 until December 19 to assist with change of preference information.

Finally, thank you to all parents, for supporting the college over the years and for choosing St Bede’s College to help in your son’s education. I would like to wish all the Year 12 students every success in the forthcoming exam period and beyond.

Yours sincerely

Mr Mark Jones
DEPUTY PRINCIPAL
Student Management & Wellbeing